

APPLICATION FOR ADMISSION

Entrance requirements

- I have received a Grade 12 Diploma (attached is a copy of my diploma and/or transcripts)
or
 I am at least 19 years of age (attached is a copy of valid picture identification; Driver's Licence, Passport, BC ID card)
or
 I will be 19 years of age or have obtained my Grade 12 Diploma prior to the program start date. I understand that my registration is subject to fulfilling one of these conditions.

Personal data

Your privacy is protected. All personal information is collected, maintained and stored in accordance with our Privacy Policy.
Please print clearly.

Last Name _____ First Name _____ Preferred Name _____

Permanent Address _____

City _____ Province _____ Postal/Zip _____

Home Phone Number _____ Work Number _____ Pager/Cell _____

Date of Birth MM/DD/YY _____ Age _____ Citizenship _____

Social Insurance Number (optional - required only if applying for a student loan) _____

E-mail Address _____

Parent / Guardian Information (only if under 19 years of age)

Name _____ E-mail Address _____

Registration Check List

- Copy of Grade 12 diploma or picture identification - proof of age.
 Registration Deposit.
 Letter of Intent. (Submitted with application or within 7 calendar days of registration date.)
 Letter of Recommendation (out of town applicants).
 All questions on application have been completed.
 Application is signed.

Program

- | | | |
|---|------------------|----------------|
| <input type="checkbox"/> Make-up Artistry | Start Date _____ | End Date _____ |
| <input type="checkbox"/> Fashion Business and Creative Arts | Start Date _____ | End Date _____ |
| <input type="checkbox"/> Hair Art Design | Start Date _____ | End Date _____ |
| <input type="checkbox"/> Body Spa | Start Date _____ | End Date _____ |

Contact information

Emergency Contact #1 _____ Relationship _____

Phone Number (Day) _____ Phone Number (Evening) _____

Address _____

Emergency Contact #2 _____ Relationship _____

Phone Number (Day) _____ Phone Number (Evening) _____

Address _____

Doctor's Name _____ Phone Number _____

Any known Allergies or Medical Conditions _____

Educational history

Grade 12 Diploma: Yes No If no, grade completed _____

Post Secondary: School _____ Area(s) of Study _____

From _____ To _____

Level Achieved: Diploma Degree Certificate Other _____

Letter of intent

The Institute requires that all prospective students write a LETTER OF INTENT using the following guidelines.

1. Introduce yourself and explain what experiences lead you to the selection of this industry.
2. Explain what attributes you possess that would be beneficial to the school and also what you can offer as a student to this program.
3. State your career goals including plans after graduation.
4. Why you selected John Casablancas Institute as your place of study.
 - The letter should be approximately 2 – 4 pages (double-spaced).
 - Please address the letter to: Executive Director
 - Your registration is subject to JCI receiving and accepting your letter within seven calendar days.
 - You have the option of submitting your letter in person, by email (info@jcinstitute.com), fax (604-688-9365) or mail.

* Failure to submit your letter in the required time frame will result in the cancellation of your registration as per the contract policies in accordance with the PCTIA of BC.

Registration deposit

Amount _____ Paid by: Visa MC Cheque Cash Debit

NOTE: John Casablancas Institute of Applied Arts is a private post-secondary institute that is registered and accredited by the Private Career Training Institutions Agency of British Columbia (PCTIA).

All cancellations and tuition refunds are processed in accordance with PCTIA guidelines and conditions as outlined in the tuition contract.

I hereby declare all information given to be correct.

Signature of Applicant _____ Date _____

Phone: 604-688-0328 Toll-Free: 1-866-688-0261

Fax: 604-688-9365 E-mail: info@jcinstitute.com

www.jcinstitute.com

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